

A. Enabling Acts

Act 17 PA 1921 as amended, and annual appropriations act authorizing spending levels and the source of revenue.

B. Policy

The Area may issue use permits to legally chartered nonprofit organizations to camp in designated group camping areas within certain state forest campgrounds. The Area may also issue use permits for the use of nondesignated areas on state forest lands for group camping only if permittee has first obtained a temporary campground license from Michigan Department of Public Health as defined in Act 368 of PA of 1978.

All fees collected will be credited to the campground account and be used for campground administration and operations.

1. The division upon recommendation from the field may designate organized group camping areas within certain state forest campgrounds.
2. Where organized group camping areas have been designated by the division or the permittee has obtained temporary campground license, the Area may issue a use permit (R-1132) authorizing the use of an organized group campers site under the following conditions:
  - a. The permits are issued only to legally chartered nonprofit organizations.
  - b. The area is available to organization only on a reservation basis.
  - c. Reservations are issued on a first come basis. Application for reservations must be in writing and must be accompanied by required \$25 fee.
  - d. Group camping sites shall not exceed capacity limits as defined by the Michigan Department of Health Act 368 of the Public Acts of 1978, Part 125, Section 12501 to 12516 and Administrative Rules R325.1551 - R325.1599. The permittee may provide, at their expense, additional portable sanitary and water facilities to meet standards.

3. The fee structure for organized group camping areas are as follows:
  - a. A \$25 reservation and processing fee/per application. Application may cover more than one campground, but not exceed 20 consecutive days. Reservation fee must accompany application.
  - b. A 50 cents per person per day fee for persons seven years of age or over, payable by the organization within 10 days following expiration of the use permit.

C. Explanation

In response to requests for organized group camping, this policy was developed. It allows the designation of such areas under existing State Health Departments law and department policies.

D. Procedure

The Area upon receipt of an application may issue a use permit (R-1138) for organized group camping under the following procedures.

1. Upon receipt, written application and the required \$25.
  - a. Determine group is nonprofit.
  - b. Must coordinate with other forest areas to insure group camping area not previously reserved. Upon receipt of application, send copies to District office. Group camping permits are issued only on first come basis.
  - c. If area previously reserved, and no alternative arrangement can be made, return the \$25 check, indicate area is reserved, write void through signature of check and return to applicant.
2. Issue use permit (R1138).
  - a. Complete use permit and obtain signature process, through channels. Send additional copies to other forest areas affected.
  - b. A bond may be required of an organization to insure payment of daily fee and for compliance with permit.
  - c. Give organized group camping payment and certification form to permittee.
  - d. Receipt monies and indicate monies to be included in the campground account.

Approved Robert J. Compton 4-29-82  
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